



To Executive Councillor for Community, Arts & Recreation
Report by Director of Customer & Community Services, Director of Environment and and Director of Business Transformation
Relevant Scrutiny Committee Community Services 11 July 2014

2013/14 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Community Wellbeing Portfolio

Key Decision

1. Executive summary

- 1.1 This report presents a summary of the 2013/14 outturn position (actual income and expenditure) for services within the Community Wellbeing portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2014/15 are identified.
- 1.2 It should be noted that outturn reports being presented in this Committee cycle reflect the reporting structures in place prior to the recent changes in Executive portfolios. In light of those changes (together with the requirement to report outturn on the basis of portfolios in place during 2013/14) members of this committee are asked to consider the proposals to carry forward budgets and make their views known to The Executive Councillor for Finance and Resources, for consideration at Strategy & Resources Scrutiny Committee prior to his recommendations to Council.

2. Recommendations

Members of the Scrutiny Committee are asked to consider and make known their views on the following proposals:

- a) To agree that the carry forward requests, totalling £94,000 as detailed in Appendix C, are to be recommended to Council for approval.
- b) To carry forward capital resources to fund rephased net capital spending of £452,000 from 2013/14 into 2014/15 as detailed in Appendix D.

3. Background

Revenue Outturn

- 3.1 The outturn position for the Community Wellbeing portfolio compared to final revenue budget is presented in detail in Appendix A.
- 3.2 Appendix B to this report provides explanations of the main variances.
- 3.3 Appendix C sets out the final list of items, for this service portfolio, for which approval is sought to carry forward unspent budget from 2013/14 to the next financial year, 2014/15.
- 3.4 The overall revenue budget outturn position for the Community Wellbeing portfolio is set out in the table below:

Community Wellbeing 2013/14 Revenue Summary	£
Final Budget	7,564,700
Outturn	7,468,807
Underspend for the year	(95,893)
Carry Forward Requests	94,000
Net Variance	(1,893)

The net variance represents 0.03% of the overall portfolio budget for 2013/14

Capital Outturn

- 3.5 Appendix D shows the outturn position for schemes and programmes within the Community Wellbeing portfolio, with explanations of variances.
- 3.6 An overall underspend of £485,000 has arisen. £452,000 is due to slippage, and rephasing of the capital programmes is required to transfer the budget into 2014/15. There is an overall net underspend of £33,000 across 10 capital schemes as detailed on Appendix D.

4. Implications

- 4.1 The net variance from the final budget, after approvals to carry forward £94,000 budget from 2013/14 to the next financial year, 2014/15, would result in a decreased use of General Fund reserves of £1,893.
- 4.2 In relation to anticipated requests to carry forward revenue budgets into 2014/15 the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

5. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2013/14
- Directors Variance Explanations – March 2014
- Capital Monitoring Reports – March 2014
- Budgetary Control Reports to 31 March 2014

6. Appendices

- Appendix A - Revenue Budget 2013/14 - Outturn
- Appendix B - Revenue Budget 2013/14 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2013/14 - Carry Forward Requests
- Appendix D - Capital Budget 2013/14 - Outturn

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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Revenue Budget - 2013/14 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn £	Variation Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Customer & Community Services - Arts & Recreation						
Central Support & Overheads	444,450	437,150	392,104	(45,046)		(45,046)
Arts & Events	162,390	170,120	121,266	(48,854)	49,000	146
Business & Marketing	226,660	226,660	145,189	(81,471)		(81,471)
Cultural Facilities	108,420	118,510	330,097	211,587		211,587
Sport & Recreation	2,346,560	2,315,040	2,251,040	(64,000)	16,000	(48,000)
The Junction	483,860	483,860	475,014	(8,846)		(8,846)
	3,772,340	3,751,340	3,714,710	(36,630)	65,000	28,370
Customer & Community Services - Community Development						
Community Development Central & Support Costs	256,560	256,560	256,560	0		0
Community Development Admin	295,660	301,000	340,997	39,997		39,997
Community Centres	692,850	660,270	605,065	(55,205)	20,000	(35,205)
Children and Youth	770,500	797,630	796,537	(1,093)		(1,093)
Neighbourhood Community Development	304,020	266,200	254,230	(11,970)		(11,970)
Equalities	64,540	62,540	60,746	(1,794)		(1,794)
Grants	1,219,810	1,418,260	1,389,062	(29,198)	9,000	(20,198)
	3,603,940	3,762,460	3,703,197	(59,263)	29,000	(30,263)
Environment - Streets and Open Spaces						
Green Fingers (previously Employment Foundation)	50,900	50,900	50,900	0		0
	50,900	50,900	50,900	0	0	0
Total Net Budget	7,427,180	7,564,700	7,468,807	(95,893)	94,000	(1,893)

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted

and are detailed and approved:

- in the January committee cycle (as part of the Budget Setting Report)
- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Mid-Year Financial Review)
- via technical adjustments/virements throughout the year

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Revenue Budget 2013/14 - Major Variances
from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Arts & Events	Arts & Recreation Folk Festival - The overspend is due to an underachievement on sponsorship income and lower than planned ticket sales for 2013 full festival tickets.	41,652	J Wilson
	Outdoor Events - The Arts Council grant for Tour de France arts project was received in 2013-14 of which £51,000 has been spent, a further £49,000 has been committed for delivery in 2014/15 and a request for a carry forward of that sum has been included to support those activities. Staffing and other budgets have been managed in the short term to contribute to wider issues elsewhere in the service	(105,937)	J Wilson
Business & Marketing	City Centre Box Office - Over achievement is due to the full retention of booking fees for Folk Festival ticket sales which were previously out at a ticket agent (due to investment in new ticketing software) and more people using new Box Office online system for Corn Exchange shows resulting in higher income levels.	(108,135)	N Jones
Cultural Facilities	Corn Exchange Front of House - This shortfall is partly due to insufficient staffing budget and also as a result of an increasing agency staff cost base that is irrecoverable from recharges to promoters. These issues are being addressed in 2014/15	62,220	S Bagnall
	Corn Exchange Events - Trading conditions continue to be challenging both in terms of ticket sales and availability of profitable product.	59,374	S Bagnall
Central Administration	Central costs - Staffing and other budgets have been managed in the short term to contribute to wider issues elsewhere in the service	(45,046)	D Kaye
Sport & Recreation	Leisure Contract Client Costs - Impact of budget for RPIX and Carbon Management savings being overstated in the second half of the year, following tender award to new contractor	50,772	I Ross
	Central administration - Savings in employees codes, with two staff off on maternity leave, and buildings maintenance budget through the rescheduling of planned maintenance works. Staffing and other budgets have been managed in the short term to contribute to wider issues elsewhere in the service	(77,182)	I Ross
Community Development Admin	Community Development Overspend due to restructuring of service and the subsequent redundancy costs - the majority of which have been met by various underspends across the service.	39,997	J Hanson
Community Centres	See £20,000 carry forward request for St Luke's Barn. The balance of underspends contribute to funding restructuring costs.	(55,205)	J Hanson
Grants	See £9,000 carry forward request for Growing City Grant. The balance of underspends contribute to funding restructuring costs.	(38,044)	J Hanson

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Revenue Budget 2013/14 - Carry Forward Requests

Request to Carry Forward Budgets from 2013/14 into 2014/15

Item		Request £	Contact
1	<p>Arts & Recreation - External Events</p> <p>Tour de France Art project: 2014/15 costs to be met from Arts Council grant received 2013/14</p>	49,000	J Wilson
2	<p>Arts & Recreation - Leisure Contract Client Costs</p> <p>Health and Wellbeing Swimming Initiatives for specific groups such as the disabled, BME groups and non-swimmers - adults & children which will be delivered in 2014/15</p>	16,000	I Ross
3	<p>Community Development:</p> <p>Community Facilities (formerly St Luke's Community School): Negotiations are currently underway regarding the withdrawal of the council's community access arrangements at St Luke's Barn. Although the council does not own the building it has an obligation to demolish and reinstate the ground should the Trustees request. The 12 month notice period given by the council ends in July 2014 when this amount will be required.</p>	20,000	J Hanson
4	<p>Community Development Growing City Grant: new communities have only just moved in to Southern Fringe so there has been a delay in community development activity and the generation of projects for grant funding.</p>	9,000	J Hanson
	Total Carry Forward Requests for Community Wellbeing / Community Services Scrutiny Committee	94,000	

Community Wellbeing Portfolio / Community Services Scrutiny Committee

Appendix D

2013/14 Capital Budget Position (£ '000s)

Capital Ref	Description	Lead Officer	Original Budget 2013/14	Final Budget 2013/14	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
SC361	Disabled Access and Facilities - Guildhall Halls	S Bagnall	55	45	28	(17)	0	(17)	Expenditure on hearing enhancement system and stage access June 2014. Improved access via Guildhall Place has not been resolved and funding will be returned to Reserves
SC436	Pye's Pitch Rec Facilities (S106)	I Ross	73	18	4	(14)	5	(9)	Final works anticipated Q2 2014/15
SC440	King George V Rec Ground (consolidated) (S106)	T Woollams	0	16	17	1	0	1	Project Complete.
SC450	Changing Facilities at Cherry Hinton Village Centre (S106)	I Ross	2	2	2	0	0	0	Project Complete.
SC460	Kings Hedges Learners Pool Electricity	I Ross	20	10	0	(10)	10	0	Working up with Splashpad project to provide new power feed to splashpad features.
SC476	Water Play Area Abbey Paddling Pool (S106)	I Ross	130	122	0	(122)	122	0	Contractors onsite creating a new splashpad - completed April 2014
SC477	Coleridge Paddling Pool Enhancement (S106)	I Ross	90	97	0	(97)	97	0	Contractors onsite creating a new splashpad to be complete June 2014

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SC478	Water Play Area Kings Hedges "Pulley" (S106)	I Ross	130	122	0	(122)	122	0	Contractors onsite creating a new splashpad to be complete June 2014
SC493	Jesus Green Tennis Court (S106)	A Preston	0	3	0	(3)	0	(3)	Project complete
SC512	Hobbs Pavilion Refurbishment (S106)	I Ross	30	34	15	(19)	10	(9)	Minor improvements and additions carried out for extended use of multipurpose room out of season - final works to be completed shortly with the remaining allocated funds being returned to Section 106 funds
SC522	New Sound Equipment at Cambridge Corn Exchange	D Kaye	200	160	167	7	0	7	Project Complete.
SC545	Parkside Pool Variable Speed Drive	I Ross	0	9	9	0	0	0	Project Complete.
SC556	Arbury Community Centre (S106)	T Woollams	80	80	80	0	0	0	Project Complete.
SC560	Guildhall & Corn Exchange Cap Schemes RO AR9	S Bagnall	150	70	19	(51)	51	0	Guildhall Kitchen project underway - awaiting listed building consent. Significant Corn Exchange project elements were refused listed building consent. Alternative schemes are now being worked up.

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Capital Ref	Description	Lead Officer	Original Budget 2013/14	Final Budget 2013/14	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
SC563	Corn Exchange Heating Mgt System	S Bagnall	20	20	0	(20)	20	0	Work now complete awaiting results of commissioning.
SC578	Box Office Ticketing Software	N Jones	0	64	77	13	(13)	0	Two year payment plan for new Corn Exchange Box Office system. 2nd lump sum due to contractor in July 2014. Budget rephased back into 2013/14 from 2014/15
SC582	Corn Exchange Front of House Toilets	S Bagnall	0	53	53	0	0	0	Project Complete.
	Active Communities Small Projects (under £15k) (S106)	A Preston	0	0	2	2	0	2	To be funded from Section 106
Total Projects			980	925	473	(452)	424	(28)	
PV526	Clay Farm Community Centre - Phase 1 (S106)	A Carter	471	118	337	219	(219)	0	This budget and cost is for the design stage of the new Centre.
Total Provisions			944	118	337	219	(219)	0	
PR025	New Town Community Development Capital Grants Programme (S106)	T Woollams	69	20	0	(20)	20	0	£20k allocated to Rock Road Library - completion will slip into April. Community Services Scrutiny 10 Oct 2013 agreed to end programme and distribute remaining funds to Area Committee devolved budgets

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2013/14 Capital Budget Position (£ '000s)

Capital Ref	Description	Lead Officer	Original Budget 2013/14	Final Budget 2013/14	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
PR026	Community Development Grants Programme (S106)	T Woollams	300	366	266	(100)	100	0	£100k allocated to Stanesfield Scout Hut, completion will slip into 2014/15. Community Services Scrutiny 10 Oct 2013 agreed to end future programme and distribute remaining funds to Area Committee devolved budgets
PR030c	Installation of Adult Gym Equipment next to Ditton Fields Play Area (S106)	I Ross	30	30	29	(1)	0	(1)	Project Complete.
PR031b	BMX track next to Brown's Field Community Centre (S106)	A Wilson	30	30	1	(29)	29	0	A further report and reappraisal of the scheme is required for Area Committee in July. A further consultation is required post election and further exploration of mitigation measures needed.
PR031c	Improvements to Nun's Way Skate Park (S106)	A Wilson	65	65	9	(56)	56	0	Work has now commenced following consultation and planning approval. Rephasing is therefore required for the scheme to be delivered in 2014/15
PR032a	Conversion of Hanover Court/Princess Court Laundry into Community Meeting Space (S106)	T Woollams	100	100	98	(2)	2	0	All construction works now complete, credit from contractors to follow. Remaining amount to be spent on equipment.
PR032b	Trim Trail/Outdoor Fitness Equipment at Nightingale Ave Rec (S106)	I Ross	30	30	30	0	0	0	Project Complete.

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Capital Ref	Description	Lead Officer	Original Budget 2013/14	Final Budget 2013/14	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
PR032d	Cherry Hinton Community Centre - Stage 1 (at Cherry Hinton Library) (S106)	T Woollams	9	9	11	2	0	2	Additional £2k of S106 funding approved Sept 13. Project now complete.
PR033d	Community meeting space at Centre 33 (S106)	T Woollams	12	12	12	0	0	0	Project Complete.
PR033e	Great St Mary's Church Development (S106)	T Woollams	0	50	50	0	0	0	Project Complete.
PR034g	Grant for extension to St Andrew's Hall to provide a dedicated space for a community cafe (S106)	T Woollams	140	40	0	(40)	40	0	Tenders for contracts came in higher than originally anticipated, St Andrews renegotiated with contractors which pushed back start date to 2014/15.
PR034h	Grant to the Cherry Trees Centre Refurbishment (S106)	T Woollams	50	50	44	(6)	0	(6)	Project Complete. Remaining £6k to be distributed to area committee devolved budgets
PR034i	Grant to the Centre at St Paul's Development - Phase 3 (S106)	T Woollams	50	50	50	0	0	0	Project Complete.
Total Programmes			935	852	600	(252)	247	(5)	
Total for Community & Wellbeing			2,859	1,895	1,410	(485)	452	(33)	